OFFICE OF RESEARCH SERVICES
HEALTH SCIENCES CAMPUS
GENERAL INFORMATION

Official Name & Address

Loyola University of Chicago
2160 S. First Avenue
Maywood, Illinois 60153-3328

Authorized Institutional Officials (Signatories)

Meharvan Singh, PhD
Vice Provost for Research
2160 S. First Avenue
Maywood, Illinois 60153-3328
464-220-9631
researchhsd@luc.edu

Indicate Dr. Singh for ink signatures.

Susan J. Pugl
Director of Grants Administration
2160 S. First Avenue
Maywood, Illinois 60153-3328
464-220-9660
smeyer1@luc.edu

Indicate Ms. Pugl for electronic signatures

General Institutional Information

Unique Entity ID (UEI).....RFRPFMNR8LA5
SAM Registry Expiration Date 10/31/2027
Entity ID Number 1361408475A2
Federal Tax ID Number.....36-1408475
DUNS Number – Health Sciences Campus.....791277940
Congressional District IL-007
CAGE (Commercial and Government Entity) Code 9M268
IPF (NIH Institution Profile Module) Code.....4689203
IRB FWA – Human Subjects Assurance Number.....00017487
IACUC Animal Welfare Assurance Number A3117-01
FICE (Federal Interagency Committee on Education) Number 001710
IDHR (Illinois Department of Human Rights) Number 91707-00-0
NTEE (National Taxonomy of Exempt Entities) Code B43
European Union Participant Identification Code (PIC).....912874276

FILED ASSURANCES:

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441).....Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504.....Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX.....Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION .....Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE.....Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201).....Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE:.....Filed Date: 04/06/1989
- DEA REGISTRATION:.....PLO182188

Other Entities (These are frequent partners for which we sometimes need to provide their registration numbers.):
LUC – Lake Shore Campus UEI.....CVNBL4GDUKF3
LUC – Lake Shore Campus DUNS Number.....074368911
LUMC (hospital) UEI KFHAPTFKCAG9
LUMC (hospital) DUNS Number 963910265
LUMC (hospital) Federal Tax ID.....36-4015560
CARES (Hines VA non-profit) UEI.....LBLNMRYNA6J6
CARES (Hines VA non-profit) DUNS Number 187174339

Budget Information

FY26/7 Fringe Benefit Rates SSOM/PARKS

Full-Time Faculty	17.2%
Full-Time Staff	17.9%
Part-Time Faculty & Staff	7.9%

FY26/7 Fringe Benefit Rates MNSON

Full-Time Faculty	26.8%
Full-Time Staff	27.5%
Part-Time Faculty & Staff	7.9%

Graduate Student Tuition	30.05%
Grad Student Health Insurance	11.05%
Total Grad Student Benefits	41.10%

Non-Grant AU Fringe Rate 30.0%

DHHS Salary Cap in Calendar Year 2025 = $225,700
DHHS Salary Cap in Calendar Year 2026 = $228,000

NIH NRSA Predoctoral Stipend = $29,364

NIH NRSA Postdoctoral Years of Experience and Stipend Levels

0	$63,480
1	$63,900
2	$64,380
3	$66,948
4	$69,180
5	$71,748
6	$74,424
7 or More	$77,076

Average = $68,892

Federal Mileage Rate July 1, 2026, through December 31, 2026 = $0.76 per mile

Capital Equipment ≥ $5,000
(NOTE: Effective 10/01/2024, Uniform Guidance increased the threshold to $10,000; however, continue to use $5,000 until we obtain a new rate agreement.)

Future year increases = 3%

Cost Sharing (Including In-Kind or Matching Funds): Requests to include cost share (including in-kind or matching funds) must be pre-approved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

Maximum Faculty Research Effort

- Faculty members should not have more than 90% total effort allocated to extramurally funded projects.
- Effort contributions above 90% must be approved by the Vice Provost for Research.
- Under no circumstances should any faculty member have effort commitments above 95%.

Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person**:** Theodore Foster, 214-767-3261
DHHS Agreement Date: 11/24/2025
Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000.
(NOTE: Effective 10/01/2024, Uniform Guidance increased the subaward threshold to $50,000; however, continue to use $25,000 until we obtain a new rate agreement.)

F&A Rates

Sponsored Projects:

Fiscal Year (July-June)	On-Campus Organized Research	On-Campus *Other Sponsored Activity	Off-Campus All Programs
FY27	54.0%	40%	26%

***Other Sponsored Activity** includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

Reduction or Waiver of F&A Rates:

Requests to either reduce or waive our F&A rates must be pre-approved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

F&A Rates for Multi-Year Funding Cycles:

The University has decided to apply the F&A rate that is in effect as of the start of the individual project/competitive segment and then **hold that rate constant** for the duration of the funding cycle. Current and historic rates are available at: https://www.luc.edu/spa/rates.shtml#fringe

Research Administration

Vice Provost for Research

Meharvan Singh, PhD
464-220-9631
msingh@luc.edu

Tina Rutschman
Executive Assistant
464-220-9666
trutschman@luc.edu

Samantha Bynum, MS
Program Manager
464-220-9658
sbynum1@luc.edu

Brianna Burke, MBA
Associate Business Director
464-220-9489
bburke5@luc.edu

Guadalupe Pastenes
Research Awards Manager
464-220-9197
gherre2@luc.edu

Office of Research Services

Grant Administration

Review, endorsement, and execution of grant applications, statements of intent, and template (FDP and Loyola) subaward agreements; award receipt; and postaward submissions to sponsors

Susan Pugl, CRA
Director of Grants Administration
464-220-9660
smeyer1@luc.edu

Rosaria Aguirre, MEd, CRA
Senior Grant Administrator
464-220-9507
raguirre@luc.edu

Contract Administration

Negotiation and execution of agreements; including, clinical trial (CTA), non-disclosure (NDA), confidentiality disclosure (CDA), data use (DUA), material transfer (MTA), service, and non-template subawards

Nicole Pisano, JD
Director of Contracts and Research Policy
464-220-9661
npisano@luc.edu

Lauren Feilich
Contract Analyst
464-220-9669
lfeilich@luc.edu

Tracy Foxworth, MS, CRA
Senior Grant Administrator
464-220-9506
tfoxwor@luc.edu

Grant Administration Central Email
researchHSD@luc.edu

Marina White
Senior Contract Analyst
464-220-9668
mwhite31@luc.edu

Contract Administration Central Email
contractsHSD@luc.edu

Tech Transfer and MTAs
Rachel Drucker
Paralegal
rbeyler@luc.edu

Clinical Research

Clinical Research Office
Kevin T. McVary, MD
Medical Director
708-216-4076
kmcvary@luc.edu

Brianna Burke, MBA
Associate Business Director
464-220-9489
bburke5@luc.edu

Elizabeth Kirwan, RN
Senior Nurse Director
ekirwan@luc.edu

Tracy Bielecki Smith, MPA
Budget Analyst
464-220-9494
tbielecki@luc.edu

Leah Viverito
Financial Coordinator
464-220-9497
lviverito@luc.edu

Michael Allegretti
Regulatory Manager
464-220-9496
mallegretti@luc.edu

Cancer Center Clinical Trials Office
Michael Woods, MD
Medical Director
708-216-4076
michael.woods@lumc.edu

Patrick Hagen, MD
Associate Director
708-327-3304
patrick.hagen@lumc.edu

Lynn Walter, CRA
Associate Director of Administration, CBCC
464-220-9399
lwalter@luc.edu

Katharine Szubski, RN, BSN, MSHA, OCN, CCRC,
Manager
464-220-9408
kszubski@luc.edu

TBA
Financial Manager

LUMC (Hospital) Clinical Research Office
Central email: LUHSresearch@luhs.org

Magaly Mendoza
Clinical Research Business Analyst (LUMC)
magaly.mendoza@luhs.org

Ivonne Arroyo
Clinical Research Business Analyst (LUMC)
708-216-8808
ivonne.arroyo@luhs.org

LUMC (Hospital) Grant Office
Kourtney Engler
Director, Grants (LUMC)
708-216-3201
kourtney.king@luhs.org

Regulatory Compliance & Committee Information

Institutional Review Board (IRB)
Federal Wide Assurance No. 00017487
Approval expires 12/07/2027

Robert Wagner, MD
Chair
708-216-8667
rwagner@lumc.edu

Cynthia Tom, MA
Director, Human Research Protections
464-220-9665
ctom@luc.edu

Angie Carrico, DBioethics
Associate Director
464-220-9663
acarrico@luc.edu

Linda Millbrandt, MS
Asst Director, Human Research Protections Program
464-220-9662
lmillbr@luc.edu

Conflict of Interest in Research Committee
Jeanine Walenga, PhD
Co-Chair
jwaleng@luc.edu

Linda Millbrandt
Director, Office of Research Conflict of Interest
Co-Chair
464-220-9662
lmillbr@luc.edu

Institutional Biosafety Committee (IBC)
Abby Kroken, PhD
Chair
464-220-9585
akroken@luc.edu

Matthew Hejna
IBC Coordinator
464-220-9659
mhejna@luc.edu

Radiation Safety
Robert Wagner, MD
Chair
708-216-8667
rwagner@lumc.edu

PHS NIH Public Access Monitor
Jonna Peterson, MLS
Associate Director, Health Sciences Library
464-220-9778
hsl@luc.edu

Institutional Animal Care & Use Committee (IACUC)
Multiple Project Assurance No. A3117-01
Approval expires: 02/28/2030
AAALAC Accredited (#000180, issued 11/18/2022)
USDA Licensed (#33-R-0024)
OLAW (D16-00074, expires 02/28/2030)

Walter Jeske, PhD
Chair
464-220-9904
wjeske@luc.edu

Antonio Valero, DVM, LATG, CPIA
Director
464-220-9504
avalero@luc.edu

Peggie Young
Administrative Secretary
464-220-9664
pyoung4@luc.edu

Office of Research Integrity
John Callaci, PhD
Research Integrity Officer
464-220-9620
jcallaci@luc.edu

Office of Research Compliance
Matthew Hejna
Director, Research Compliance & Safety
464-220-9659
mhejna@luc.edu

Comparative Medicine Facility
Judy Coman, DVM, DACLAM
Attending Veterinarian
464-220-9509
jcoman@luc.edu

Mike Yabes
Assistant Director
464-220-9681
myabes1@luc.edu

Tech Transfer Committee
Michael Bloom, PhD
Chair
464-220-9225
mbloom1@luc.edu

Rachel Drucker
Paralegal
rbeyler@luc.edu

Internal Funding Opportunities

Research Funding Committee (RFC)
Qunfeng Dong, PhD
Committee Chair
qdong@luc.edu

Samantha Bynum, MS
Committee Coordinator
464-220-9658
sbynum1@luc.edu

Center for Health Outcomes and Informatics Research (CHOIR)
Pamela Xaverius, PhD, MBA
Interim Director
464-220-9248
pxaverius@luc.edu

Kewon Bell
Administrative Director
464-220-9258
kbell9@luc.edu

Health EQ Collaborative (Health Disparities)
Pamela Xaverius, PhD, MBA
Interim Director
464-220-9248
pxaverius@luc.edu

Kewon Bell
Administrative Director
464-220-9258
kbell9@luc.edu

Finance and School Business Operations

Financial Services
Joanna Nabozna-Wasilewska
Director of Finance
464-220-9196
jnabozn@luc.edu

Juana Arauz
Senior Financial Analyst
464-220-9195
jarauz@luc.edu

School Business Operations
Samantha Dumm, MBA
Administrative Director, PARKS
464-220-9244
sdumm@luc.edu

Annie McCormack
Director of Finance and Business Operations, MNSON
773-508-3683
amccorm@luc.edu

Kristin Wojtulewicz
Director of Business Operations, SSOM
464-220-9302
kwojtul@luc.edu

Financial Officer Responsible for Fiscal Reporting and Where Payment Should Be Sent

Brian Slavinskas
Associate Vice President
Sponsored Program Accounting
312-915-8730
bslavin@luc.edu

Loyola University Chicago
Sponsored Program Accounting
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Sponsored Program Accounting Central Email: grntcon@luc.edu

Invoice Email Addresses for Subrecipients:
For outgoing subawards (Loyola is the pass-through entity): submonitoring@luc.edu
For incoming subawards (Loyola is the subrecipient): grntcon@luc.edu and your SPA grant administrator

Please refer to the Sponsored Program Accounting website for current staff listing:
http://www.luc.edu/spa/contact_us.shtml

Graduate School

Mitch Denning, PhD
Associate Dean for Graduate Education, SSOM
464-220-9391
mdennin@luc.edu

Anna Dauzvardis
Administrative Director, SSOM
464-220-9525
aduzvardis@luc.edu

Margarita Quesada
Records and Financial Coordinator, SSOM
464-220-9526
mquesad@luc.edu

Sandra Marijan
Graduate Programs Administrator, SSOM
464-220-9524
smarijan@luc.edu

Graduate Student Stipend (SSOM)	**$34,000**

Graduate Student Stipend (MNSON)	**$28,000**

Tuition and Fees:
Please refer to the Office of the Bursar's website for the most updated figures:
https://www.luc.edu/bursar/tuitionfees/

HSC Schools

STRITCH SCHOOL OF MEDICINE (SSOM)
Dean
Sam Marzo, MD
smarzo@lumc.edu

Nancy Villarreal
Executive Assistant
464-220-9285
nvillarreal@luc.edu

MARCELLA NIEHOFF SCHOOL OF NURSING (MNSON)
Dean
Lorna Finnegan, PhD, MSN
lornaf@luc.edu

Joanne Brandstrader
Executive Assistant
464-220-9840
jbrandstrader@luc.edu

Student Training in Approaches to Research (STAR) Program
Colleen Fitzgerald, MD
Associate Dean for Student Affairs, Academic Excellence, and Career Advising; Medical Student Research
464-220-9235
cfitzgerald@lumc.edu

Cara Joyce, PhD
Co-Director of STAR and Research Honors Programs
464-220-9521
cjoyce6@luc.edu

Tina Rutschman
Executive Assistant
464-220-9666
trutschman@luc.edu

Assistant Dean for Basic Science Research and Postdoctoral Affairs
John Callaci, PhD
464-220-9620
jcallaci@luc.edu

Administration
Mike Budzynski, MBA
Vice Dean of Administration
464-220-9290
mbudzyn@luc.edu

Kristin Wojtulewicz
Director of Business Operations, SSOM
464-220-9302
kwojtul@luc.edu

Associate Dean for Research
Todd Ruppar, BSN, MSN, PhD
464-220-9939
truppar@luc.edu

Administration
Annie McCormack
Director of Finance and Business Operations, MNSON
773-508-3683
amccorm@luc.edu

Research
Maeve Sheehan
Grants Manager
773-508-3249
msheehan2@luc.edu

PARKINSON SCHOOL OF HEALTH SCIENCES AND PUBLIC HEALTH (PARKS)
Interim Dean
Jennifer O'Rourke, PhD, RN, FAAN
jorourke1@luc.edu

Alyssa Castaneda
Administrative Assistant
464-220-9362
acastaneda8@luc.edu

Associate Dean for Research and Scholarship
Pamela Xaverius, PhD, MBA
464-220-9248
pxaverius@luc.edu

Administration
Samantha Dumm, MBA
Administrative Director
464-220-9244
sdumm@luc.edu

Research
Molly McAdam
Grant Administrator
464-220-9871
mmcadam@luc.edu

Office of the Provost

Douglas W. Woods, PhD
Provost & Chief Academic Officer
douglas.woods@luc.edu

Gina Lopez
Executive Administrative Assistant
312-915-7585
glopez@luc.edu

Joanna Pappas
312-915-7516
Vice Provost, Academic Finance and Operations
jpappas@luc.edu

Adam Shorter
Senior Director, Academic Business Operations
773-508-7488, 312-915-7350
ashorte@luc.edu

Office of Advancement

Kelly McLaughlin-Kennedy
Assistant VP of Development, Professional Schools
312-915-6254
kkennedy15@luc.edu

Stephanie Kimmel, MBA
Senior Director, Corporate and Foundation Relations
312-915-6065
skimmel@luc.edu

Meagan Spellman
Managing Director, Development for Health Sciences
312-915-6804
mspellman@luc.edu

CARES at Hines VA

Chicago Association for Research and Education in Science
PO Box 250
Hines, IL 60141

Lauren Rich
Chief Executive Officer
708-343-6379
lauren.rich@va.gov

April Morales
Administrative Support Specialist
708-343-6300
april.morales@va.gov

UEI LBLNMRYNA6J6
DUNS Number 187174339

Last updated: November 2, 2026